

The Montgomery County Commission for Women Counseling & Career Center

The Commission's mandate is to address inequities women experience in society. The Counseling and Career Center provides a broad scope of programs and services designed to meet the needs and interests of women in our community. Services at the Center include:

- individual counseling for personal and career issues
- couples counseling
- workshops and seminars on a wide range of topics
- career and personality assessments
- information and referral
- legal call-back program
- continuing education seminars for counselors, social workers and human service professionals

Montgomery County Commission for Women
Counseling & Career Center

401 North Washington Street, Suite 100
Rockville, MD 20850



VOLUNTEER OPPORTUNITIES

*Helping Women with
Life and Work Transitions*



401 N. Washington Street, Suite 100
Rockville, MD 20850
www.montgomerycountymd.gov/cfw
Phone: 240 - 777 - 8300
TTY: 301 - 279 - 1034



You can make a difference in your life and the life of someone else!

Are you looking for an opportunity to share your professional expertise or learn new skills and help your community at the same time? Here's your chance!

Volunteer opportunities

Volunteers are the cornerstone of the Montgomery County Commission for Women Counseling & Career Center.

Our greatest continuing need is for information and referral specialists. Information and referral specialist are the first point of contact for clients at the Center.

They are responsible for

- helping clients (callers and walk-in) identify their need for services*
- scheduling counseling appointments*
- taking workshop registrations*
- making referrals to other programs and services*

Volunteers are trained in active listening and resource location. If you're a good listener, empathetic and want to help others, you're the kind of person we're looking for. On-the-job training provided. Basic computer skills are required, and bilingual English-Spanish ability is a real plus.

This also is an excellent opportunity for students in the counseling, psychology and social work fields to gain valuable experience working in a counseling agency.

We offer flexible schedules and ask for a minimum time commitment of four hours a week for six months (9 a.m.-1 p.m., 1-5 p.m. or 5-9 p.m.). Of course, if you can contribute to more time than that, that's great!

The Commission for Women Counseling & Career Center is located in Rockville at 401 N. Washington Street, just two blocks from the Rockville Metro Station. We're on four bus routes and have ample free parking.

Interested?

For more information,

email us at

cfw@montgomerycountymd.gov

or call

(240) 777 - 8300 (Phone)

(301) 279 - 1034 (TTY)